**TERMS OF REFERENCE**

**Internship**

1. **BACKGROUND**

The World Bank launched a multi-sector diagnostic for Addis Ababa, to conduct a systematic assessment of the city’s economic and political importance, sociodemographic trends, infrastructure assessment needs, and fiscal and institutional gaps; and to develop an integrated approach to urban development to understand the city’s comparative advantages, potentials and constraints and to identify priority actions and investments that would unlock the city’s economic potential and foster resilient, inclusive growth. This will help Addis Ababa City Administration in a programmatic way, including systematic analysis and strategic spatial planning exercises with Bank sector teams, consultations with government agencies, and workshops with non-government stakeholders, to leverage the city’s role as a main economic hub within a polycentric system of cities. A framework for strategic spatial planning will be developed to guide the medium and long-term development of the city as a final output.

1. **OBJECTIVE**

The general purpose of this assignment is to carry out team support work, including managing processes, conducting research, and monitoring schedules related to the multi-sector diagnostic for Addis Ababa.

1. **SCOPE OF WORK**

The work consists of (i) organizing and managing meeting schedule and flow of communications, including the responsibility for taking any follow-up actions; (ii) compiling data and incorporating comments into documents; (iii) responding to requests to requiring document research; and (iv) assisting in internal logistics and preparation and logistical planning for workshops.

1. **SKILLS AND QUALIFICATION**
* Bachelor’s/Master’s degree in Development studies/Urban planning or related fields
* Excellent written and verbal communication skills in English
* In-depth knowledge of Microsoft Office applications
* Working knowledge of GIS applications
* Willingness to take up additional ad-hoc responsibilities other than duties directly related to the assignment whenever needed
1. **DURATION**

The assignment is in the period of six months. The assignment will begin May 1, 2020 and end October 30, 2020.

1. **REPORT**

The intern will work under the supervision of the World Bank team, namely Gyongshim An (Task Team Leader, Sr Urban Specialist).